



CERTIFIED
PRE-OWNED

INSPECTION CHECKLIST

VEHICLE DESCRIPTION & INSPECTION/SERVICING

Cadillac Certified
Pre-Owned Compliant

REFERENCE NUMBER

Cross-reference this number on R.O.

VIN # _____

Stock/ID# _____ R.O. # _____

Original In-Service Date (required for warranty) ____/____/____

Year _____ Make/Model _____

Mileage _____ Color _____ Date ____/____/____

SVC MEETS
REQ'D STD

ROAD TEST

- 1. CHECK VEHICLE HISTORY (GM VIS)
- 2. CHECK FOR OPEN SAFETY CAMPAIGNS (complete all open)
- 3. OWNER'S MANUAL/WARRANTY BOOKLET PRESENT
- 4. SEAT BELTS/RETRACTORS/AIR BAGS (wear, operation)
- 5. MIRRORS (operation, heat, inside-outside)
- 6. INDICATOR LIGHTS/GAUGES/WARNING TONES (operation, lights, clock)
- 7. ENGINE START/IDLE (cold, warm)
- 8. ENGINE OPERATION/PERFORMANCE/ACCELERATION (at normal temp.)
- 9. SHIFTING/AUTOMATIC/MANUAL (transmission, clutch)
- 10. ANTI-SKID/TRACTION CONTROL (operation)
- 11. BRAKING/ANTI-LOCK BRAKING SYSTEM (straight stop/anti-lock operation if equipped)
- 12. STEERING/ALIGNMENT (ease, noise, steering wheel centered, alignment)
- 13. BODY/CHASSIS INTEGRITY (noise/vibration/harshness)
- 14. TRANSFER CASE (operation, F/RWD, 4W, AWD)
- 15. CRUISE CONTROL (hold, acceleration, cancel)
- 16. WINDSHIELD WIPERS/WASHERS (operation/blades wipe clean w/o streaks)
- 17. SPEEDOMETER/ODOMETER (operational)
- 18. TILT-WHEEL/TELESCOPING (operation)
- 19. SOUND SYSTEM (radio, tape, CD, speakers, antenna)
- 20. HEATER/AIR CONDITIONING (blower, controls)
- 21. HORN (operation, function)

FUNCTIONAL

- 22. KEY(S)/KEY FOB/REMOTE START (functional)
- 23. REAR DEFOGGER (operation)
- 24. LUGGAGE COMPARTMENT (spare, air pressure, tools)
- 25. CONVERTIBLE TOP/BOOT COVER (operation, condition)
- 26. INTERIOR LIGHTS (map lights/dash lights)
- 27. EXTERIOR LIGHTS (headlights, DRLs, brake and high mount)
- 28. DOORS/DOOR LOCKS (power lock operation)
- 29. WEATHER STRIPPING (condition)
- 30. SEATS/CHILD SAFETY SEATS & MOUNTINGS (operation, heat)
- 31. FUEL DOOR/TRUNK/HOOD/HATCH RELEASE (operation)
- 32. WINDOWS/POWER/SWING-OUT (operation, all switches-full travel)
- 33. ALARM/TELEPHONE (operation, remote)
- 34. POWER OUTLET(S)/CIGARETTE LIGHTER (operation, lighter)
- 35. PARKING BRAKE (operation)
- 36. SUN/MOON ROOF (operation, condition, no leaks)
- 37. OPTIONS/ACCESSORIES (operation)
- 38. ONSTAR (functional)

UNDER HOOD

- 39. VISUAL (loose/missing components, leaks, labels, decals)
- 40. ELECTRICAL SYSTEM/BATTERY/STARTER (battery, cables, belts, charge)
- 41. ENGINE COOLING/RADIATOR/FAN/FAN CLUTCH (level, hoses, condition)
- 42. POWER STEERING SYSTEM (level, pump, lines)

SVC MEETS
REQ'D STD

UNDER HOOD (Cont.)

- 43. BRAKE SYSTEM (level, master cylinder, lines)
- 44. IGNITION SYSTEM (wires, condition, routing)
- 45. FUEL SYSTEM (lines, leaks, connection)
- 46. VACUUM SYSTEM (hoses, condition)
- 47. A/C COMPRESSOR/DRIVE BELT (operation, condition)
- 48. BELTS/SERPENTINE (tension, wear)

UNDER VEHICLE

- 49. VISUAL (body, lower body, underbody)
- 50. FRAME (no signs of previous repair/damage)
- 51. EXHAUST SYSTEM (pipes, converter, muffler)
- 52. BRAKE PADS, SHOES (condition, lining)
Thickness - RF _____ LF _____ RR _____ LR _____
- 53. CALIPERS, ROTORS, DRUMS (condition)
- 54. BRAKE HYDRAULICS (level, lines, hoses)
- 55. TIRES (tread depth, type, size, matching brand, no plugs)
Depth - RF _____ LF _____ RR _____ LR _____
- 56. WHEELS (OEM, matching brand/type)
- 57. SHOCK ABSORBERS/STRUTS (operation, leaks, etc.)
- 58. SPRINGS/SWAY BARS (mount, bushings, etc.)
- 59. CONTROL ARMS (condition, mount, bushings)
- 60. STEERING/LINKAGE (tie rod/ends, linkage)
- 61. ENGINE/TRANSMISSION/TRANSFER CASE & MOUNTING (leaks)
- 62. DRIVELINE/DRIVESHAFT/AXLES/UNIVERSAL JOINTS (condition, operation)
- 63. AXLES/DIFFERENTIALS (leaks, CV joints)
- 64. GEAR/RACK & PINION (leaks, mounting)
- 65. PARKING BRAKE CABLE (condition, operation, fraying)

EXTERIOR

- 66. UNDER HOOD (finish, insulation, decals)
- 67. FRONT BUMPER (fascia, guards, finish)
- 68. GRILLE (headlights, other lights, emblems)
- 69. HOOD (emblems, finish, chips, trim, alignment)
- 70. LEFT FRONT FENDER (finish, trim)
- 71. LEFT FRONT DOOR (finish, trim, alignment, ease of movement)
- 72. LEFT REAR DOOR (finish, trim, alignment, ease of movement)
- 73. LEFT REAR FENDER (finish, trim)
- 74. TRUNK LID/TRUCK BED/BEDLINER (finish, trim)
- 75. REAR BUMPER (fascia, guards, finish)
- 76. RIGHT REAR FENDER (finish, trim)
- 77. RIGHT REAR DOOR (finish, trim, alignment, ease of movement)
- 78. RIGHT FRONT DOOR (finish, trim, alignment, ease of movement)
- 79. RIGHT FRONT FENDER (finish, trim)
- 80. ROOF (finish, trim)
- 81. GLASS (cracks, chips, scratches, pitting)
- 82. WHEELS/WHEELCOVERS/TRIM RINGS/CENTER CAPS (scratches, pitting)

SVC MEETS
REQ'D STD

INTERIOR

- 83. INSTRUMENT PANEL (trim, controls, console)
- 84. CLOCK/TIMER (check, reset)
- 85. DRIVER/PASSENGER SEATS/HEAD RESTS (cushions, trim, safety belt operation)
- 86. DRIVER DOOR (controls, trim, condition)
- 87. FRONT PASSENGER DOOR (controls, trim, condition)
- 88. FRONT CARPET & FLOOR MATS (presence, condition, wear)
- 89. CONSOLE/COMPARTMENT LID - FRONT & REAR (operation, condition)
- 90. REAR SEAT/HEAD RESTS (cushions, trim, condition, operation, safety belt operation)
- 91. LEFT REAR DOOR/QUARTER TRIM (controls, trim, condition)
- 92. RIGHT REAR DOOR/QUARTER TRIM (controls, trim, condition)
- 93. REAR CARPET & MATS (presence, condition, wear)
- 94. HEADLINER/OVERHEAD CONSOLE (visors, condition)
- 95. LUGGAGE COMPARTMENT/CARGO AREA (trim, jack, tools, cargo net/shade)
- 96. PACKAGE TRAY (condition)

MAINTENANCE

*Including scheduled maintenance for next three months/3,000 miles - GM products recommended

- 97. Lube/Oil/Filter (LOF) and maintenance (reset oil life monitor)
- 98. Inspect/clean air filter (replace if necessary)
- 99. Inspect/change all other filters (per manufacturer's schedule)
- 100. Inspect/top-off fluids (cool, brake, p.s., transmission, diff., washer)
- 101. Tire pressure (check/adjust, rotate as necessary)
- 102. Emission/diagnostic trouble codes (meet state and local stds.)
- 103. Fuel level (recommend full tank/optional)

INTERIOR DETAILING

- 104. Clean instrument panel/cover pad surface/ashtrays/package shelf
- 105. Vacuum and clean carpet/trunk/passenger compartment/cargo area
- 106. Clean glass surfaces
- 107. Clean headliner/seats/interior cloth trim

EXTERIOR DETAILING

- 108. Clean engine/compartment
- 109. Recondition/Touch-up minor surface scratches
- 110. Remove tar and road oil
- 111. Wash/Wax
- 112. Clean and detail wheels/wheel covers and tires
- Other (Describe): _____

NOTE: Refer to Checklist Guidelines in Operations Guide for further details.

ADDITIONAL ROAD TEST - Check "SVC REQ'D" box if additional
Road test is required after inspection/reconditioning (Also note on R.O.)

MECHANICAL INSPECTION BY:

Signature _____ / /

APPEARANCE INSPECTION BY:

Signature _____ / /

I certify that this vehicle has undergone repair and/or reconditioning in accordance with the Cadillac Certified Pre-Owned process. Upon final inspection, I have determined that the vehicle:

MEETS STANDARDS - Certified

Inspecting/Certifying Location: _____

Authorized Signature: _____